

VASTRA

Meeting Minutes

June 12, 2012

I. Call to order

Meeting called to order 4:03 PM

II. Roll call

Sign in Sheet sent around for attendance
Introductions made

Treasurer's Report

- No \$
- need seed \$

III. Approval of minutes from last meeting

Not done

IV. Open issues

- Non Profit Status
 - One sheet of info due – defining thingd for federal government
 - Under \$5000 first year – no status necessary – no tax exempt status
 - \$350 fee due if over \$5000
 - \$700 fee due if over \$10000
 - Possible one time fee
 - Should we vote? LLC (corporation possible) must still file taxes
 - Maybe wait until conference
 - Suggested we wait on seed \$
 - Still applying for incorporation – non profit is in limbo
 - EIN # secured

Motion made by SLynch and Second (Chip) for filing for incorporation. Scott will file soon

- Name : VASTRA Virginia State Therapeutic Recreation Association, Inc.
- Medicaid Waiver
 - Verbiage
 - Billing questions
 - Looking at other states
 - Bobbie Barton NVTC Assistance
- Email address
 - Master email list to be generated
 - Sending interest/reg form via email
- Workshop

- Small planning meeting needed
- Looking at Nov. 3 9-430 with .6 CEUS
- Venue – potentially Deep Run, Henrico, or Longwood
- Or Nov 10th
- \$10 registration/ \$20 CEUs
- Topics: opening session (4 Generations in the workplace) 3 hr session (Personalities/color codes) Closing session (Workplace Politics)
- Possible membership available
- NCTRC email blast
- Theme: Who am I and Who R U?
- Lunch on our own
- Betsy/Susan presenting
- ATRA webinar on Montessori techniques w dementia
- Unfinished business
 - Membership fees/seed \$
 - Charter members
 - \$50 professional and \$10 student
 - Professional: CTRS required ? \$50 voting member/conference discount
 - Associate: non certified \$40
 - Student: \$20 voting
 - Retired: not at this time
 - Retired lifetime: not at this time
 - Organization: not at this time
- Motion made by Chip on fees and Second by Scott (Approved)
- No \$ to be collected until membership form complete
- No seed \$ needed based on professionals
- STATE licensing Forum – ATRA – Phoenix
- By Laws and Articles of Incorporation
 - Dissolution clause to be added to articles of incorporation number 6 in bylaws
 - Constitution
 - Name change w VASTRA (also known as)
 - Membership – 3 classifications
 - Services instead of servicers (typo)
 - At Large: come in groups of 4 (four even year and four odd year)
 - Committees – public policy instead of public relations marketing ie...networking resources, student liaison would be from universities in state of VA (Georg Mason, Radford, Longwood, ODU, VA Wesleyan)
 - Described instead of describer
 - Bylaws
 - Article 2 section 2 nominations (prior to March 1, April 15 and April 30) annual meeting mid May

Motion made to approve constitution /bylaws with edits Brianne and second Michelle B

Conference Call ATRA licensing task force BETSY and SUSAN rep from VA
-8 states represented
-responsible for gathering info to help with forum at ATRA Conference

V. New business

VASTRA Board of Directors

- Volunteers – Rebecca, Betsy, Michelle co chair
- President Elect – Chip
- Treasurer – Scott
- Secretary – Danah
- Members at Large – Susan, Erica, Stacy, Brianne
- (another 4 in odd year) Sara Bell volunteered, Cheryl, Jessica Rhea, Jody

Membership form

- Brianne
- Minutes typed emailed to Brianne
- July 1st membership fee due

Workshop logistics

- Eastern State Hospital will handle registration

Special thanks to Susan, Chip and Scott!!!

VI. Adjournment

Adjourned the meeting at 5:45 PM.

Next meeting: Thursday 4-6 September 27, 2012 VA Home

Minutes submitted by: Danah Kaigler

Minutes approved by: