

VASTRA

Meeting Minutes

August 7, 2012

I. Call to order

[Name of Meeting Facilitator] called to order the regular meeting of the VASTRA at 3:00 PM on August 7, 2012 by conference call.

II. Roll call

[Name of Organization Secretary] conducted a roll call. The following persons were present: [List of Attendees]

Treasurer's Report
489.20

III. Approval of minutes from last meeting

[Name of Organization Secretary] read the minutes from the last meeting. The minutes were approved as read.

IV. Open issues

- Conference – November 2, 2012
 - Woodrow Wilson
 - Julie Townsend – contact person
 - SLynch – contact person
 - Unable to use Henrico due to VRPS workshop (December may be available)
 - .6 CEUS
 - 9AM with earlier registration and pre registration
 - Possibly regional meet/greet
 - Tidewater area conference – Richmond is more ideal
 - Crossroads Cultural Arts Center (staples mill road) contact info to be emailed by Michelle
 - Erica is willing to go look at sites (Susan in Richmond Thurs. 8/16 1 pm) Rebecca possibly
 - Kay is contact person crossroadsartcenter.com 804-278-8950
 - 2 dates – Richmond (Nov)/Woodrow Wilson (end of Jan-Feb)
 - 2nd location needed
 - All info on flyer
 - Betsy to go to NCTRC for email blast (reg. form/flyer)
 - Theme: **Got Personality?**– Appreciating Individual Differences and Promoting Team Cohesiveness

- Sessions – 4 generations in the workplace/Personalities-Color Codes/Workplace Politics
- CEUs – VRPS sponsor – Jessica look into it /Betsy ODU
- Registration fee \$18 CEUs \$12 (\$2.00 credit card fee) – on site reg. \$28 CEUs \$12
- Registration Deadline
- Membership Form
 - Sent out
 - Add credit card billing zip code

V. New business

Regional Meet/Greet – next meeting agenda topic – Oct throughout state

VI. Adjournment

adjourned the meeting at 430 PM.

Minutes submitted by: Danah Kaigler

Minutes approved by: